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| --- |
| Full Name: |
| Do you give permission/ consent for EduSpots YES / NO  to have your mobile number (it will also be visible to all members  of the WhatsApp group)  **Please confirm your mobile number here**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| I understand that I can leave the group at any point YES / NO  without giving any notice or reason for leaving |
| I have read and understood the rules for participating YES / NO  In the WhatsApp Group chat. |
| I understand that discussion in the group will be monitored by staff YES / NO |
| Signature:  Date: |
| **Parental/ Guardian Consent:** |
| By signing this consent form as the parent/ guardian you give your consent for the above-named pupil to be added to the EduSpots WhatsApp group.  Name of Parent/ Guardian:  Contact number of Parent/ Guardian:  Parent/ Guardian Signature:  Date: |

**EduSpots WhatsApp Group – Parental/ Guardian Permission Form and WhatsApp Feed Rules**

At EduSpots ([www.eduspots.org](http://www.eduspots.org)) we have a WhatsApp group for collaborative learning and exchanging of ideas and resources. The group includes staff from Ghana and the UK as well as the founder and chairperson of the organisation. It also includes Project Leaders and volunteers from across Ghana and Africa, as well as, volunteers and supporters from within the UK.

The group is managed by Catherine Davison (Founder and Chairwoman of EduSpots) and other EduSpots staff.

In order to join the group as a pupil in the UK, you are required to complete the following form and receive consent from your parent or guardian (where applicable) to join the group.

Those who are adults and in the group should read the rules issues below and make sure they act in accordance with them.

**Rules for EduSpots WhatsApp Group**

To ensure we are all well connected and use this facility correctly and productively, we have come up with a few ground rules for using the WhatsApp Group.

1. Respect others as individuals - giving the other person our attention, responding politely and not ridiculing what other people say. Remember – not everyone will have the same opinion and that is perfectly OK!
2. Respect others culture, race and background - realising that different individuals on the group will have different backgrounds, beliefs and upbringing and respecting these.
3. Respect others privacy and confidentiality – you must not share contact numbers of participants in the group to anyone else without permission from that individual.
4. No bullying, harassment or discrimination.
5. No use of explicit / sexual language.
6. Take turns - let everyone have a turn and do join the conversation when you can.
7. Have Fun!!! Share exciting news and ideas related to EduSpots’ mission.
8. DO NOT share irrelevant chain messages or pictures – the content of this group chat should be limited to EduSpots issues or development/ literacy issues linked EduSpots/ Ghana etc.
9. No Tolerance Policy – the project team is part of the group chat and will monitor conversations. We may ask you to remove a comment or chat that is not appropriate. In rare cases, we may need to remove you from the group.
10. Make a Rule – if you wish a rule to be added here then get in touch and let us know.
11. To leave the group: click on the name of the group – this will display the group icon and participants, scroll down to the bottom of the page and click “Exit Group” if you no longer wish to participate.