



## EduSpots Ignite Programme 2023

# HANDBOOK

## for Spot Volunteers

Through the Ignite Programme we aim to IGNITE 400 volunteers across our network, enabling them to drive sustainable and transformative educational change across 50 Spot communities!

**We welcome ALL volunteers** - we are looking for a real mix of ages, experiences, genders, professions and interests!

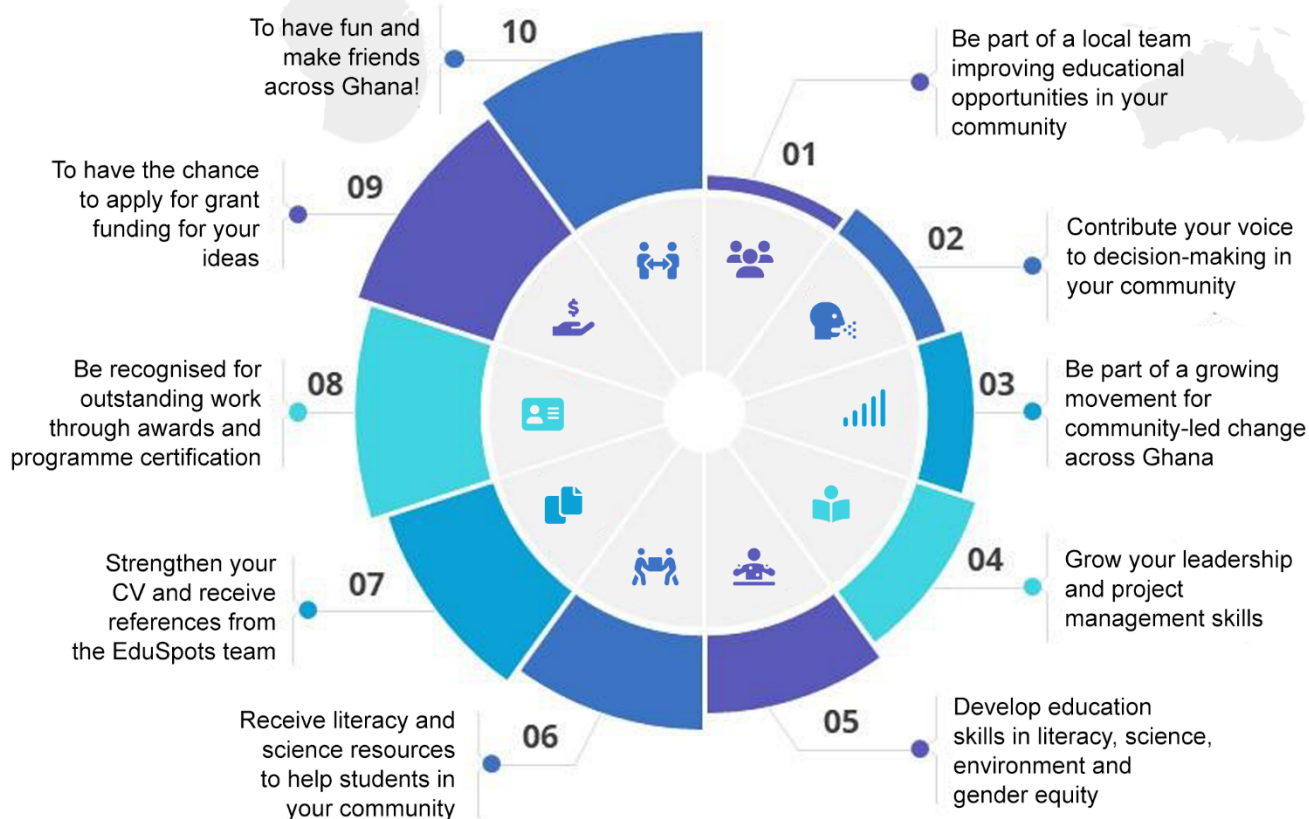
[Sign-up now via the survey monkey link!](#)



# Programme overview

The Ignite Programme is a 9-month programme for ALL EduSpots' Spot volunteers, beginning with four regional two-day conferences: our Ignite Academies!

## 10 reasons to join the Ignite Programme!



Note that there is no monetary benefit for joining this programme from EduSpots centrally, we can support communities in fundraising towards supporting volunteer costs and we will pay all accommodation, food and transport costs relating to the regional Academies.

## Our key aims are:

1. To ensure all volunteers understand our core ways of working e.g., Spot procedures and EduSpots' values and the role of a volunteer.
2. To embed a strong understanding of child safeguarding and protection, creating strong systems at a community level to ensure all children are safe and supported.
3. To equip and train volunteers with the skills they need to lead sustainable educational change in their communities in the specific areas of early years literacy, JHS literacy, EcoSTEM and female empowerment.
4. To create a dynamic and connected network of community educators across Ghana and beyond.





# Volunteer Activities

Following the regional Academies, volunteers will lead one or two action strands in their communities.

To pass the full programme and receive a certificate, volunteers will have to fully commit and engage consistently in the leadership of these clubs across a 9 month period.



## Spot Ops

Leading regular operational activities at the Spot, ensuring strong Spot and resource management, maintenance and community engagement.



## Ignite Girls

Leading clubs with JHS girls to enable female empowerment and promote gender equity, also organising a mentoring system.



## EduKidz

Leading weekly activities supporting early years learners with the basic tools to build a strong foundation in literacy.



## EduLit

Leading regular activities linked to monthly challenges to advance JHS students' literacy skills whilst developing their creativity and critical thinking.



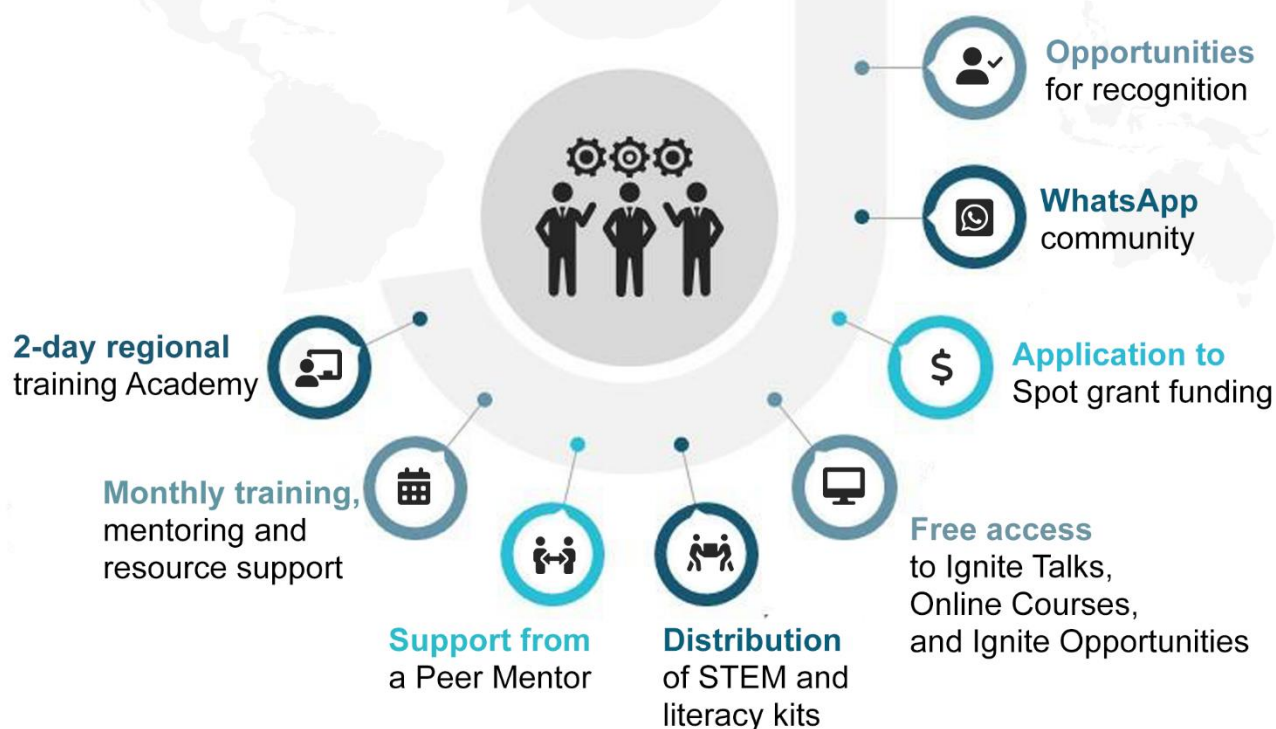
## EcoSTEM

Leading regular activities linked to monthly challenges to increase students' engagement and confidence in practical science, maths and environmental sustainability education, linked to the community context.





# The key elements of the programme







# Key programme timeline

February -March 2023.....	Sign-up to Ignite Programme
March 2023.....	Baseline survey
21st – 23rd April (provisional) .....	Tamale Regional Ignite Academy
26th – 28th April (provisional) .....	Akumadan Regional Ignite Academy
30th April- 2nd May (provisional) .....	Elmina Regional Ignite Academy
5th – 7th May (provisional) .....	Ho Regional Ignite Academy
April / May 2023 (zoom, timings tbc) .....	Online Academy for international communities
May 2023 .....	Post-Academy survey for volunteers Baseline surveys for students in clubs in each strand
May 2023 .....	Action plans/challenges start for all strands sent out on a monthly basis. Volunteers to lead change in their communities from May -December
July-August 2023.....	Community visits
November 2023 .....	Reflection in communities on progress
December 2023.....	Survey data capture for all Ignite programme participants Volunteers to report on impact including reference from community members/ Project Leader.
December 2023.....	Online graduation for Ignite and invitation to CLEd Programme for selected participants.
January 2024.....	CLEd Programme restarts for 2023-2024 year Ignite Programmes Clubs continue







# Ghana Team Staffing

Do contact any of the below for questions relating to this programme.  
Mobile numbers will also be shared on the WhatsApp platform.

Role	Name	E-mail
Education Oversight	Elizabeth	eagyekum@eduspots.org
Operations Oversight and Safeguarding Lead in Ghana	Ukasha	mukasha@eduspots.org
Communications Oversight	Farida	fyesufu@eduspots.org
Ignite Coordinator & Ignite Talks	Faad	fabdul-rahman@eduspots.org
Ignite Girls and Child Safeguarding Coordinator	Rosemary	ramegbedzi@eduspots.org
EduKidz	Cynthia	ckumassah@eduspots.org
EduLit	Anna	aavugla@eduspots.org
EcoSTEM	Getrude	gakunlibe@eduspots.org
SpotOps	Adam	anabila@eduspots.org
Online Courses	Cynthia	ckumassah@eduspots.org
Finance	Frank	ffrimpong@eduspots.org
Ambassadors' Network	Etiam	elorler@eduspots.org





# How do we recognise volunteers?

- Volunteer of the Month awards
- Annual Awards ceremony
- Profiling volunteers through Volunteer Spotlight on WhatsApp
- Profiling volunteers across our website and social media feeds
- Supporting with references and recommendations (for committed volunteers)

## Certification

- Volunteers will have to complete a short reflection and impact form, alongside have an impact reference from communities.
- Tiers of pass, merit, distinction, highly commended and some awards.
- Volunteers will receive extra recognition for their engagement in online courses and empowerment talks.

## Sign-up today!

